

16TH MAY 2011

Training Schedule in Council Chamber at 0930 am

<u>Training</u>	<u>Officer</u>
Standards and Code of Conduct	Alan Turner – Legal and Standards Officer
Register of Interests	&
Gifts and Hospitality	Sarah Sternberg – Solicitor to the Council
Constitution	
Localism Bill	
Law and Conduct at meetings.	
Access to Information	
Exempt Business	
Claiming Expenses	Linda Keeling – Head of Human Resources and Payroll & Lorraine Johnson – Payroll Manager
Meetings – Council Structure	Kath Whittingham – Head of Democratic Services
Recording of Meetings	
Training for Members	